

AGENDA
PARKS, TRAILS AND RECREATION ADVISORY COMMITTEE
Saanich Municipal Hall, Committee Room No. 2
Thursday, January 24, 2019, from 7:00PM

1. **ADOPTION OF MINUTES** (attachment)
 - September 27, 2018
2. **WELCOME AND INTRODUCTIONS**
3. **CHAIR'S REMARKS**
4. **PTR COMMITTEE ORIENTATION**
 - Presentation from the Committee Clerk
 - Presentation from the Director of Parks and Recreation
5. **FEES AND CHARGES** (attachment)
6. **DIVISION UPDATE, RECREATION** (attachment)
 - Presentation from Senior Manager of Recreation
7. **DIVISION UPDATE, PARKS** (attachment)
 - Presentation from Senior Manager of Parks
8. **DIVISION UPDATE, COMMUNITY SERVICES**
 - Presentation from the Manager of Community Services
9. **NEW BUSINESS**

* Adjournment *

Next Meeting: February 28, 2019

In order to ensure a quorum, please call Jeff Keays at 475-5494 ext. 3430 or
jeff.keays@saanich.ca if you are unable to attend.

Go Green!

Members are encouraged to bring their own mug to the meeting.

MINUTES
PARKS, TRAILS AND RECREATION ADVISORY COMMITTEE
Held at Saanich Municipal Hall, Committee Room #2
September 27, 2018 from 7:00 p.m.

Present: Chair: Councillor Dean Murdock

Members: Pamela Carroll, Daryl Dagneault, Dave Marecek, Dex Owen, Stefanie Yao and Ted Austin

Staff: Suzanne Samborski, Director Parks and Recreation; Eva Riccius, Senior Manager Parks; Kelli-Ann Armstrong, Senior Manager Recreation; Nathalie Dechaine, Manager of Community Development/Business and Jeff Keays, Committee Clerk

Absent: Elise Cote, Chris Spicer Ann, Whiteaker (SD61 Representative)

Guests: Chris and Karen Leach, Michelle Sealey

MINUTES

MOVED by D. Dagneault and seconded by D. Marecek, "That the minutes of the Parks, Trails and Recreation Advisory Committee meeting held April 26, 2018 be adopted as circulated."

CARRIED

CHAIR'S REPORT

The Chair thanked the committee member's for their ongoing service and noted that this would be his last committee meeting as District of Saanich Councillor. Noting that there were guests in attendance the Chair thought a roundtable of introductions would be appropriate.

After the conclusion of the introductions the Chair advised that public delegation that was to be heard under New Business would be moved to the top of the agenda.

NEW BUSINESS

The committee received a verbal presentation from Chris Leach, a local Saanich resident, regarding the potential introduction of outdoor exercise equipment in Cuthbert Holmes Park. Mr. Leach had previously presented to Council during their Open Forum session on Monday, September 17, 2018. The following highlights are noted:

- The perception is that the Park is not as safe and well used as it once was.
- Construction in the area will create an opportunity for revitalization.
- A potential loop of up to 12 pieces of outdoor exercise equipment, beginning near Pearkes, would be utilized by the community and improve the overall wellness of both the park and the community, and provide a new programming option for the recreation centre.

- Increased usage as a result of the loop could result in increased recreation activity in the park in general.
- The potential impacts to the natural area are expressed and recognized; any installation should be complimentary, and mindful of existing natural features.
- Estimates that the equipment will be approximately \$10,000-\$15,000 per piece or roughly \$120,000-\$180,000 for 12 pieces.

Committee discussion followed the presentation, the following highlights are noted:

- Ideally the equipment would be designed to be appropriate for all weather; however, the design options would be dependent on budget and proposed use.
- Ideally the equipment would be in some form of a loop and not spread throughout entire park area.
 - Beacon Hill equipment is spread throughout park, whereas the equipment in Henderson is a more concentrated design along the chip trail.
- The Tillicum side of the Park is a better area for the loop.
- Idea is for daytime (daylight) use. There would be no lighting.
 - Friends of Cuthbert Holmes are not supportive of lights in the park area.

Following the committee discussion the Chair asked the Director of Parks and Recreation to advise the committee on process as it pertains to the any potential upgrades in the park area. The Director of Parks and Recreation noted the following:

- The Ministry of Transportation and Infrastructure has committed funding for the Cuthbert Holmes Master Plan.
- The area closest to Pearkes would be most appropriate as the remaining area is a P4N natural space.
- The funding is based on the previous contours and will be subject to a refresh and check-in.
- The District will undertake community engagement when the construction is further along.
- The Parks and Recreation mandate for the area is tied to the Management Plan's implementation.
- It would be appropriate to refer this matter to the check in process and any future management plan discussions.

MOTION

MOVED by D. Dagneault and Seconded by D. Marecek "That the Parks, Trails and Recreation Advisory Committee refer this item to the Cuthbert Holmes Master Plan Check-in process."

Committee Discussion ensued, the following is highlighted:

- Safety will be a component of the Master Plan.
- Increased traffic and usage of the park is the goal.
- The area being a construction site for so long has not helped the perception of the parks safety.
- There have been very few calls for service to the Police since the Bylaw change in July.

- Camping is not permitted in a P4N designated area.
- There is great potential for enhanced connectivity with Pearkes and potentially Saanich Commonwealth Place, where there has been a huge increase in outdoor usage of the surrounding areas.
- The Ministry will be repairing the pathways at the conclusion of construction.

The Motion was then Put and CARRIED

PARK AMBASSADOR PROGRAM

The Manager of Community Development/Business Systems provided the committee with a report on the 2018 Park Ambassador Pilot Project End of Season Report. The following was highlighted:

- The pilot project was approved on March 19, 2018.
- Council allocated \$30,000 from the Strategic Initiatives Fund to fund the program.
- Soft launch in May.
- The pilot project's goals were to:
 - Enhance the visitor experience at Mt. Doug.
 - Engage First Nations in meaningful relationships and participation.
 - Providing rewarding volunteer opportunities for the community.
 - Build capacity for visitor information.
 - Provide information for Saanich Parks to improve management objectives.
- 2018 Season Summary:
 - 17 Ambassadors
 - Ages ranging from 8 – 78.
 - Ambassadors greeted visitors with a friendly smile; provided directions; educated visitors about etiquette in fragile ecosystems; collected refuse and 100's of cigarette butts.
 - Ambassadors also reminded visitors about the rules for dogs in the park.
 - Submitted monthly logs.
 - There was a mid-season check-in in July that included a knowledge sharing event with Earl Claxton and JP Williams of the Tsawout First Nation.
 - The Park Ambassadors had a walk and talk with the Friends of Mount Douglas Park Society.
 - There was a Park Ambassador Recognition event in September.
- Pilot Project Summary:
 - The pilot project met or exceeded numerous key performance indicators including:
 - Enhance visitor experience
 - Engage First Nations
 - Rewarding volunteer opportunities
 - Park visitor education
 - Improve park management objectives.
- Management Priorities:
 - Garbage (particularly cigarette butts)
 - Dogs and dog waste
 - Bylaws are communicated clearly

- Signs
- Budget Status:
 - Approximately \$15,000 or 50% of the budget was spent
- The report on the October 1, 2018 Council Agenda will include a recommendation that council continue to support the project with the remaining allocated budget until spring 2019.

Committee discussion followed the presentation, the following highlights are noted:

- Ambassadors were able to avoid confrontation regarding dog issues through the use of “face saving” techniques, i.e. were you aware that, did you know etc.
- A training session was held to assist ambassadors with these techniques.
- Ambassadors provided written feedback regarding their experiences.
- 7 out of the 14 are continuing through the fall.

MOTION

MOVED by D. Dagneault and Seconded by T. Austin “That the Parks, Trails and Recreation Advisory Committee support the recommendation that Council continue supporting the Park Ambassador project with the remaining allocated budget until the spring of 2019.”

CARRIED

MOTION

MOVED by D. Dagneault and Seconded by D. Marecek “That the Parks, Trails and Recreation Advisory Committee recommend that Council supports an ongoing Park Ambassador Program.”

CARRIED

DIVISION UPDATE – PARKS

The Senior Manager – Parks provided an overview of the Parks Division Update – September 2018, Memo, and dated September 27, 2018.

DIVISION UPDATE – RECREATION

The Senior Manager – Recreation provided an overview of the Recreation Division Update – September 2018, Memo, and dated September 27, 2018.

ADJOURNMENT

The meeting adjourned at 8:00 p.m.

NEXT MEETING

The next meeting is scheduled for October 25, 2018

Chair

I hereby certify these minutes are accurate.

Committee Secretary

DRAFT

Parks, Trails and Recreation Advisory Committee

Terms of Reference

The purpose of the Parks, Trails and Recreation Advisory Committee is to advise Council and recommend policies on parks*, trails and recreation matters, including services, facilities and specific community interests.

Mandate

The Parks, Trails and Recreation Advisory Committee will, consistent with the purpose described above, undertake the following:

- Develop and recommend policies to Council and respond to Council requests for advice and information.
- Review and provide feedback on the Strategic Plan.
- Provide a community perspective on parks*, trails, facilities, services, and community programs.
- Foster public awareness, recognition and support for parks, trails, and facilities.

**Natural parks (P-4N zone) fall within the mandate of the Environment and Natural Areas Advisory Committee.*

Meetings

The Committee will meet a minimum of four times per year in accordance with its regular schedule of meetings established annually at the first meeting of the year. No meetings are held during the summer and winter breaks (July, August and December). Special meetings may be held at the call of the Chair. The meeting rules and procedures will be in accordance with the Council Procedure Bylaw.

Membership

The Committee will consist of nine (9) members including:

- One member of Council to serve as Chair, appointed by the Mayor; and,
- Eight community representatives appointed by the Council.

School District Nos. 61 and 63 may each assign a trustee to the Committee as a non-voting liaison.

The Saanich Youth Council may assign a member to the Committee as a non-voting liaison.

Staff Support

The Parks and Recreation Department is the primary contact and will provide the required professional support. The Legislative Division will provide secretarial and administrative support.

Memo

To: Parks, Trails and Recreation Committee
From: Suzanne Samborski, Director, Parks and Recreation
Date: January 25, 2019
Subject: Proposed 2019 Meeting Dates and Agenda Items

While the Department will be undertaking numerous projects and initiatives over the coming year; the Parks, Trails and Recreation Committee can expect to see the following high-level agenda items. These items flow from Council's Strategic Plan, Parks, Recreation and Culture Master Plan, the Departmental work plan, and other strategy documents.

These items are in addition to the regular Parks and Recreation reports; the timing is approximate and the items may change or be added to. The dates listed are based on previous history with meetings taking place on the fourth Thursday of the month, excluding July, August and December.

January 26:

Introductions; Proposed Meeting Dates and Agenda Items; Orientation; Fees and Charges

February 28:

Market Analysis Overview; Tree Protection Bylaw; High Performance Sport (SCP)

March 28:

2019 Capital Projects; CSD

April 25:

Cedar Hill Park Planning Process Update; Volunteers

May 23:

Sport User Groups; Partnerships

June 27: (6:00 start)

Lambrick Park Planning Process; Recreation Pass Analysis

September 26: (6:00 Start) (will need to move UBCM/AVICC)

Arts Tour/Art Program

October 24:

LIFE Review; Summer Program Update

November 28: (6:00 start)

2020 Planning; Year in Review; Seasonal Thank you



The Corporation of the District of Saanich

Report

To: Parks, Trails and Recreation Advisory Committee
From: Suzanne Samborski, Director – Parks and Recreation
Date: 1/18/2019
Subject: 2019-2020 Parks and Recreation Fees and Charges

RECOMMENDATION

That the Parks, Trails and Recreation Advisory Committee endorse the proposed 2019-2020 Parks and Recreation Fees and Charges and send a recommendation to Council to adopt the proposed fees schedules.

PURPOSE

The purpose of this report is to present the proposed 2018-2019 Parks and Recreation Fees and Charges to the Parks, Trails and Recreation Advisory Committee for their review and endorsement.

DISCUSSION

Fees and charges for parks and recreation facilities and services are reviewed annually in conjunction with the budget process. As part of this process, a comparison of fees and charges throughout the region is completed and the results of this review are taken into consideration.

Last year, Council approved the following for April 1, 2018 – March 31, 2019:

- 2% increase to general Recreation admissions and passes
- 2 % increase to facility rentals
- 0% increase to Parks fees, except for a few exceptions
- Continued re-positioning of the Youth (13-18 yrs) and Child (5-12yrs) admission rates
- Continued market re-positioning of the annual golf pass

Recreation Fees and Charges (Appendix A - Schedule A)

The 2019 - 2020 recommendations allows for the continuation of Council's decision to implement incremental changes over the next 3-5 years to further decrease the YOUTH fee and concurrently, increase to the CHILD fee (\$3.25) until the two fees are aligned at \$4.00.

The following changes are also being proposed:

- A general 2% increase to admission and facility rental fees
- A combination of 1%, 2% and 3% increase for Ice Rental, Dry Floor and Field House Rates at G.R. Pearkes Recreation Centre, depending on market value

- Change date of implementation of new prices from April 1, 2019 to August 31, 2020
 - o This change will result in Saanich being on the same fees and charges timeline as all other Departments in the region and provide staff the time to implement new fees and charges schedules resulting from the Market Analysis and Pass Analysis. Previous implementation timeline was from April 1 – March 31.

Parks Fees and Charges (Appendix B – Schedule B)

In addition to the new fees being proposed below, Parks is recommending a 2% increase to most of its fees to help keep up with the increased costs of providing these services.

New Fees:

Park Permit Cancellation Fee (within 3 business days): a minimal cost is proposed to reflect the cost of accepting, processing and then cancelling a permit, while still creating an incentive to cancel a permit that is no longer required.

Park Use/Access Permit: to accept and adjudicate requests to provide access through a park. An example may include an adjacent neighbour wishing to build a fence or conduct landscaping activities, accessing their property through park lands. Currently this permit is provided for free yet it requires staff time to administrate the permit.

Furniture Donation:

Previously all furniture was charged the same rate based on the purchase and installation of a new bench, plus maintenance for up to 10 years. However a charge of \$3,650 for a new picnic table is being proposed to reflect the difference in cost in purchasing a picnic table. This cost provides installation and maintenance of a picnic table for up to 10 years.

Renewal fees for park furniture:

Once the 10 year contract has expired, Parks is recommending a renewal fee to pay for maintaining that bench (\$1,500) or picnic table (\$2,150) for an additional 10 years.

Key deposit:

Increase this fee from \$20 to \$50. Currently very few people are returning keys to claim their \$20 deposit. While a 166% increase may seem extreme, other agencies (eg: School Districts), charge \$50. As the deposit is 100% refunded once key is returned, the increased deposit is believed to achieve the desired outcome – returned keys.

Public Trees: (Trees required as per Schedule I of the Subdivision Bylaw or public tree replacement costs. Please note, the Tree Protection Bylaw prescribes different fees for private trees).

Schedule I / Replacement fee has been adjusted to reflect the true average cost of planting (\$575) and maintaining (\$775, for a minimum of 2 and up to 5 years) a replacement tree -total of \$1,350 (from \$1,275). The fee schedule has broken down these costs in situations where developers may choose to plant their own replacement trees. Under the Community Charter, they are not required to use municipal staff to plant these trees. Saanich Parks will continue to maintain trees on public property.

Picnic Table Rentals:

This section has been updated to reflect the cost of reserving per picnic table rather than charging by the amount of people using the facilities. The intention is to charge per use of the actual facility rather than by an arbitrary amount. The outcome is that if your group uses more picnic tables, you will be charged more.

Golf Course Fees and Charges

While no changes are being proposed for Green Fees or the Green Fee Savings Cards, a 2% increase for the annual pass is being proposed. Last year, a scheduled payments program was offered to annual pass holders who wished to participate; this program was successful for both the golfers and the Golf Course and will continue.

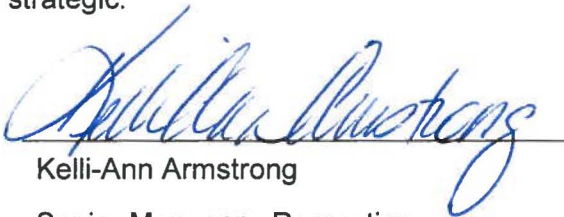
RECOMMENDATIONS:

1. Endorse the proposed 2019-2020 Fees and Charges Schedules as described in the report.
2. Send a recommendation to Mayor and Council to adopt the proposed 2019-2020 Fees and Charges Schedules

CONCLUSIONS

The recommendations outlined in this report will allow Saanich Parks and Recreation programs, services and facilities to remain competitive in an ever expanding and changing market, while continuing to be financially responsible and strategic.


Prepared by



Kelli-Ann Armstrong

Senior Manager - Recreation

Approved by



Suzanne Samborski

Director - Parks and Recreation

KA/ka

Attachments – Schedules A, B and C

Cc: Eva Riccius, Senior Manager - Parks

RECREATION

Schedule A

April 1, 2019 - August 31, 2020

		2018-19 Base Price (unrounded)	2018-19 Taxes Included (rounded to nearest \$0.25)	1% Increase Base Price (unrounded)	Taxes Included (rounded)	2% Increase Base Price (unrounded)	Taxes Included (rounded)	3% Increase Base Price (unrounded)	Taxes Included (rounded)	
		2% ↑ from 2017-18 to 2018-19		1%		RECOMMENDED 2%		3%		
Drop-in General Admissions for Swimming, Skating, Weight Room, Drop-in Sports at all four Saanich Recreation Centres										
Adult 19+	Single Admission	6.43	6.75	6.49	6.75	6.56	6.75	6.62	7.00	
	Book of 10 Admissions	56.19	59.00	56.75	59.50	57.31	60.25	57.88	60.75	
	Book of 25 Admissions	130.95	137.50	132.26	138.75	133.57	140.25	134.88	141.50	
	3 Months Pass	148.57	156.00	150.06	157.50	151.54	159.00	153.03	160.75	
	6 Months Pass	257.14	270.00	259.71	272.75	262.29	275.50	264.86	278.00	
	One Year Pass	436.90	458.75	441.27	463.25	445.64	468.00	450.01	472.50	
Student (19+ or with valid ID) / Senior (60+)	Single Admission	5.48	5.75	5.53	5.75	5.58	5.75	5.71	6.00	
	Book of 10 Admissions	41.90	44.00	42.38	44.50	42.86	45.00	43.10	45.25	
	Book of 25 Admissions	98.33	103.25	99.29	104.25	100.24	105.25	101.19	106.25	
	3 Months Pass (90 days)	111.43	117.00	112.62	118.25	113.57	119.25	114.76	120.50	
	6 Months Pass (120 days)	190.95	200.50	192.86	202.50	194.76	204.50	196.67	206.50	
	One Year Pass	325.71	342.00	329.05	345.50	332.14	348.75	335.48	352.25	
	Limetime Membership - 90+ years	Free	Free	Free	Free	Free	Free	Free	Free	
Youth (13-18) Not applicable to % increase; in accordance with YDS direction	Single Admission	4.05	4.25			3.81	4.00			
	Book of 10 Admissions	39.29	41.25			33.15	34.75			
	Book of 25 Admissions	91.90	96.50			77.15	81.00			
	3 Months Pass	104.05	109.25			85.73	90.00			
	6 Months Pass	180.00	189.00			150.87	158.50			
	One Year Pass	305.95	321.25			249.63	262.00			
Child (5-12) Not applicable to % increase; in accordance with YDS direction	Single Admission	3.33	3.50			3.60	3.75			
	Book of 10 Admissions	27.62	29.00			31.32	32.75			
	Book of 25 Admissions	65.00	68.25			75.90	69.25			
Family	Single Admission (Equal rate to 2 adults)	12.86	13.50	12.98	13.50	13.11	13.50	13.33	14.00	
	Book of 10	112.14	117.75	113.33	119.00	114.29	120.00	115.48	121.25	
	Annual (New April 2016)	873.57	917.25	882.38	926.50	890.95	935.50	899.76	944.75	
Child-minding	Single Admission	4.52	4.75	4.57	4.75	4.61	4.75	4.76	5.00	
	Book of 10 Admissions	43.33	45.50	43.81	46.00	44.29	46.50	44.52	46.75	
	Book of 25 Admissions	100.00	107.00	102.86	108.00	104.05	109.25	105.00	110.25	
Court Rental	Tennis – Indoor	26.70	28.00			27.62	29.00			
	Squash	21.00	22.00			21.90	23.00			
	Jr Squash	5.24	5.75			5.47	5.75			
	10x Squash	81.60	85.68			85.41	89.75			
	Badminton/Pickleball	14.30	15.00			14.30	15.00			
Misc Fees	Showers		3.00			3.10	3.25			
	Best for Less		3.25			3.10	3.25			

Saanich Commonwealth Place – Room Rentals		Base Price (Rounded to nearest \$0.25)	Taxes Included	1% Increase Base Price (rounded)	Taxes Included	2% Increase Base Price (rounded)	Taxes Included	3% Increase Base Price (rounded)	Taxes Included
		2018-2019		1%		RECOMMENDED 2%		3%	
Room Rentals	Garry Oak Gym (hour - 400-500 capacity)	98.00	102.90	99.00	103.95	100.00	105.00	101.00	106.05
	Garry Oak Gym (day)	1170.00	1228.50	1181.75	1240.84	1193.50	1253.18	1205.00	1265.25
	Garry Oak Half Gym (200 capacity)	49.25	51.71	49.75	52.24	50.25	52.76	50.75	53.29
	Gym Sport Rate	41.25	43.31	41.75	43.84	42.00	44.10	42.50	44.63
	Arbutus Board Room (hour - 50 capacity)	42.25	44.36	42.75	44.89	43.00	45.15	43.50	45.68
	Arbutus Board Room (day)	290.75	305.29	293.75	308.44	296.50	311.33	299.50	314.48
	Red & Yellow Cedars (hour - 100 capacity)	59.00	61.95	59.50	62.48	60.25	63.26	60.75	63.79
	Red & Yellow Cedars (day)	410.00	430.50	414.00	434.70	418.25	439.16	422.25	443.36
	Red or Yellow Cedars (hour - 50 capacity)	34.50	36.23	34.75	36.49	35.25	37.01	35.50	37.28
	Red or Yellow Cedars (day)	268.00	281.40	270.75	284.29	273.25	286.91	276.00	289.80
	Pacific Dogwood (hour - 30 capacity)	35.75	37.54	36.00	37.80	36.50	38.33	36.75	38.59
	Pacific Dogwood (day)	250.25	262.76	252.75	265.39	255.25	268.01	257.75	270.64
	Douglas Fir (hour - 70 capacity)	42.25	44.36	42.75	44.89	43.00	45.15	43.50	45.68
	Douglas Fir (day)	290.75	305.29	293.75	308.44	296.50	311.33	299.50	314.48
	Dance Studio (hour - 32 capacity)	59.25	62.21	59.75	62.74	60.50	63.53	61.00	64.05
	Dance Studio (day)	406.00	426.30	410.00	430.50	414.00	434.70	418.25	439.16
Multi-Purpose Yoga Room (hour - 50 capacity)	59.25	62.21	59.75	62.74	60.50	63.53	61.00	64.05	
Multi-Purpose Yoga Room (day)	406.00	426.30	410.00	430.50	414.00	434.70	418.25	439.16	
Aquatic Classroom (hour - 20 capacity)	30.25	31.76	30.50	32.03	30.75	32.29	31.25	32.81	
Upside Teen Activity Lounge (/hr, 50 capacity)	54.00	56.70	54.50	57.23	55.00	57.75	55.50	58.28	
Gordon Head and Saanich Commonwealth Place – Pool Rentals/Lessons		Base Price (Rounded to nearest \$0.25)	Taxes Included	1% Increase Base Price (rounded)	Taxes Included	2% Increase Base Price (rounded)	Taxes Included	3% Increase Base Price (rounded)	Taxes Included
		2018-2019		1%		RECOMMENDED 2%		3%	
POOL / RENTALS / LESSONS	Private or Commercial/Lane (25m)	27.25	28.61	27.50	28.88	27.75	29.14	28.00	29.40
	Swim Club or Non-profit/Lane (25m)	14.75	15.49	14.89	15.63	15.04	15.79	15.25	16.01
	Schools (Includes 1 guard per 25 students)	34.25	35.96	34.50	36.23	35.00	36.75	35.25	37.01
	Schools (Additional guards – 1 for every 25)	34.25	35.96	34.50	36.23	35.00	36.75	35.25	37.01
	Schools (Instructors – 1 per 7 students)	34.25	35.96	34.50	36.23	35.00	36.75	35.25	37.01
	Commercial additional staff fee	34.25	35.96	34.50	36.23	35.00	36.75	35.25	37.01
Private Rentals	Leisure & Lap pools (2 guards up to 50 people) during operating hours	130.25	136.76	131.50	138.08	132.75	139.39	134.25	140.96
	Leisure & Lap pools (2 guards up to 50 people) after operating	152.75	160.39	154.25	161.96	155.75	163.54	157.25	165.11

Gordon Head Community Recreation Centre - Room Rentals		Base Price (Rounded to nearest \$0.25)	Taxes Included	1% Increase Base Price (rounded)	Taxes Included	2% Increase Base Price (rounded)	Taxes Included	3% Increase Base Price (rounded)	Taxes Included
		2018-2019		1%	RECOMMENDED 2%		3%		
POOL / RENTALS / LESSONS	Commercial Leisure & Lap Pool - operating hours (90 minutes)	188.00	197.40	190.00	199.50	191.75	201.34	193.75	203.44
	Mt. Douglas Auditorium (per hour)	55.50	58.28	56.00	58.80	56.50	59.33	57.25	60.11
	Mt. Douglas Auditorium (banquet/dance)	464.50	487.73	469.25	492.71	473.75	497.44	478.50	502.43
	Bert Richman Auditorium (per hour)	55.50	58.28	56.00	58.80	56.50	59.33	57.25	60.11
	Bert Richman Auditorium (banquet/dance)	464.50	487.73	469.25	492.71	473.75	497.44	478.50	502.43
	Feltham Room (per hour)	41.75	43.84	42.25	44.36	42.50	44.63	43.00	45.15
	Feltham Room (full day 7 hours)	250.50	263.03	253.00	265.65	255.50	268.28	258.00	270.90
	Kenmore Room (per hour)	39.25	41.21	39.75	41.74	40.00	42.00	40.50	42.53
	Preschool Room (per hour)	44.25	46.46	44.75	46.99	45.25	47.51	45.50	47.78
	Backdoor Teen Centre (per hour)	52.00	54.60	52.50	55.13	53.00	55.65	53.50	56.18
	Dance Studio (per hour)	52.00	54.60	52.50	55.13	53.00	55.65	53.50	56.18
	Annex (per hour)	50.25	52.76	50.75	53.29	51.25	53.81	51.75	54.34
Multi-purpose 1 (per hour)	52.25	54.86	52.75	55.39	53.25	55.91	53.75	56.44	
Cedar Hill Community Recreation Centre – Room Rentals		Base Price (Rounded to nearest \$0.25)	Taxes Included	1% Increase Base Price (rounded)	Taxes Included	2% Increase Base Price (rounded)	Taxes Included	3% Increase Base Price (rounded)	Taxes Included
		2018-2019		1%	RECOMMENDED 2%		3%		
Room Rentals	Gymnasium (per hour)	57.75	60.64	58.25	61.16	59.00	61.95	59.50	62.48
	Gymnasium (Function/Event)	732.25	768.86	739.50	776.48	747.00	784.35	754.25	791.96
	Multi-purpose Room (per hour)	47.25	49.61	47.75	50.14	48.25	50.68	48.75	51.19
	Dance Studio (per hour)	41.75	43.84	42.25	44.36	42.50	44.63	43.00	45.15
	Activity Room	35.00	36.75	35.25	37.01	35.75	37.54	36.00	37.80
	Arts 1	68.00	71.40	68.75	72.19	69.25	72.71	70.00	73.50
	Arts 2	63.25	66.41	64.00	67.20	64.50	67.73	65.25	68.51

G.R. Pearkes Community Recreation Centre – Arena, Skate, Dry Floor & Room Rentals		Base Price (Rounded to nearest \$0.25)	Taxes Included	1% Increase Base Price (rounded)	Taxes Included	2% Increase Base Price (rounded)	Taxes Included	3% Increase Base Price (rounded)	Taxes Included
		2018-2019		RECOMMENDED 1%		RECOMMENDED 2%		RECOMMENDED 3%	
ARENA RENTAL	Minor Hockey and Figure Skating -Non-Prime	99.00	103.95			101.00	106.05		
	Minor Hockey and Figure Skating -Prime Time	112.75	118.39					116.25	122.06
	Winter Prime Time (M-F) 3:30-12am (SS) 8am-12am	223.50	234.68	225.75	237.04				
	Winter Non Prime Time	195.75	205.54	197.75	207.64				
	Off Hours Rate (Following prime to 5am)	112.75	118.39					116.25	122.06
	Spring Prime (M-F) 4pm-10pm (SS) 8am-10pm	148.00	155.40			151.00	158.55		
	Spring/Summer Non Prime	129.50	135.98			132.00	138.60		
	Summer Prime (M-F) 8am-10pm	148.00	155.40			151.00	158.55		
Skate Rentals	Skate rental - General	3.25	3.41			3.25	3.41		
	Group rate (10+) (Rentals only)	2.75	2.89			2.75	2.89		
	Group rate (10+) (no rentals)	3.00	3.15			3.00	3.15		
	Family Rate (Skating including rentals)	15.75	16.54			16.00	16.80		
Sharpening	Sharpening	4.50	4.73			4.50	4.73		
Dry Floor	Lacrosse, Ball Hockey and Roller Hockey (Dry Floor – Youth)	36.75	38.59	37.00	38.85				
Dry Floor	Ball and Roller Hockey, Other (Dry – Adults)	72.75	76.39	73.50	77.18				
Room Rentals	Clubroom (1 hour)	30.25	31.76			30.75	32.29		
	Clubroom (day)	226.25	237.56			230.75	242.29		
	Ross Room Multipurpose (hour)	53.25	55.91			54.25	56.96		
	Ross Room Multipurpose (day)	541.00	568.05			551.75	579.34		
	Gardom Room (hour)	42.25	44.36			43.00	45.15		
	Gardom Room (day)	298.50	313.43			304.50	319.73		
	Lam Room/Owen Room (hour)	48.00	50.40			49.00	51.45		
	Lam Room/Owen Room (day)	415.50	436.28			423.75	444.94		
	Flipside (hour)	53.75	56.44			54.75	57.49		
	Flipside (day)	327.25	343.61			333.75	350.44		
	SNP Program (hour)	43.25	45.41			44.00	46.20		
	SNP Program (day)	421.25	442.31			429.75	451.24		
	Fieldhouse (September - April)	3579.00	3757.95			3650.50	3833.03		
	Fieldhouse (May - Aug)	1790.00	1879.50			1825.75	1917.04		
	Arena Dry floor	2227.50	2338.88	2249.75	2362.24				
	Sport Court Regular (Sept - April)	50.25	52.76			51.25	53.81		
Sport Court Non-Profit (Sept - April)	37.75	39.64			38.50	40.43			
Sport Court Regular (May - Aug)	33.50	35.18	33.75	35.44					
Sport Court Non-Profit (May - Aug)	26.50	27.83	26.75	28.09					

**PARKS Fees and Charges
SCHEDULE B**

	2017						2018 - Approved						2019 -2020 % Increase Scenarios						2019 - recommended adjustments (rounded)	
	Per Field			Per Game			Per Field			Per Game			Per Field			Per Game			Per Field	
	Per Field	Per Day	Per Game	Per Field	Per Day	Per Game	Per Field	Per Day	Per Game	Per Field	Per Day	Per Game	Per Field	Per Day	Per Game	Per Field	Per Day	Per Game	Per Field	Per Day
SAANICH PARK FACILITIES (prices rounded including GST)																				
FIELDS (Baseball/Softball/Soccer/Football/Lacrosse)																				
Youth	\$ 13.75	\$ 40.00	\$ 13.75	\$ 40.00	\$ 13.89	\$ 40.40	\$ 14.03	\$ 40.80	\$ 14.00	\$ 41.00	\$ 14.00	\$ 41.00	\$ 14.00	\$ 41.00	\$ 14.00	\$ 41.00	\$ 14.00	\$ 41.00	\$ 14.00	\$ 41.00
Adult	\$ 27.00	\$ 79.75	\$ 27.00	\$ 79.75	\$ 27.27	\$ 80.55	\$ 27.54	\$ 81.35	\$ 27.50	\$ 81.25	\$ 27.50	\$ 81.25	\$ 27.50	\$ 81.25	\$ 27.50	\$ 81.25	\$ 27.50	\$ 81.25	\$ 27.50	\$ 81.25
Commercial/Business	\$ 34.00	\$ 100.00	\$ 34.00	\$ 100.00	\$ 34.34	\$ 101.00	\$ 34.68	\$ 102.00	\$ 34.75	\$ 102.00	\$ 34.75	\$ 102.00	\$ 34.75	\$ 102.00	\$ 34.75	\$ 102.00	\$ 34.75	\$ 102.00	\$ 34.75	\$ 102.00
OTHER FIELD COSTS																				
Lights - per hour, per field	\$	27.50	\$	27.50	\$	27.78	\$	28.05	\$	28.00	\$	28.00	\$	28.00	\$	28.00	\$	28.00	\$	28.00
Field Marking - new layout, per field (i.e., markings outside of regular sport season that require measuring)	\$	284.00	\$	284.00	\$	286.84	\$	289.68	\$	289.75	\$	289.75	\$	289.75	\$	289.75	\$	289.75	\$	289.75
Field Marking - re-mark, per field (i.e., markings outside of regular sport season that can still be seen and renewed)	\$	142.00	\$	142.00	\$	143.42	\$	144.84	\$	144.75	\$	144.75	\$	144.75	\$	144.75	\$	144.75	\$	144.75
PICNIC/S/EVENTS (cost per area booked)																				
Single picnic table in a designated picnic area (maximum 4 hours) - and up to 100 people	\$	20.50	\$	20.50	\$	20.71	\$	20.91	\$	21.00	\$	21.00	\$	21.00	\$	21.00	\$	21.00	\$	21.00
Multiple picnic tables in a designated picnic area (maximum 4 hours) - and up to 100 people	\$	33.75	\$	33.75	\$	34.09	\$	34.43	\$	34.00	\$	34.00	\$	34.00	\$	34.00	\$	34.00	\$	34.00
<i>Picnic defined as family type gathering under 100 people. Charge per individual picnic area booked. Over 100 people considered an event. Requested booking over the 4 hour limit will be charged an additional \$10/hr.</i>																				
Registered Non-Profit Groups (maximum 6 hours)	\$	34.25	\$	34.25	\$	34.59	\$	34.94	\$	35.00	\$	35.00	\$	35.00	\$	35.00	\$	35.00	\$	35.00
Private - including weddings (maximum 6 hours)	\$	68.00	\$	68.00	\$	68.68	\$	69.36	\$	69.25	\$	69.25	\$	69.25	\$	69.25	\$	69.25	\$	69.25
Commercial/Business (maximum 6 hours)	\$	85.25	\$	85.25	\$	86.10	\$	86.96	\$	87.00	\$	87.00	\$	87.00	\$	87.00	\$	87.00	\$	87.00
<i>Requested booking over the 6 hour limit will be charged an additional \$10/hr.</i>																				
COMMERCIAL SERVICE OR ACTIVITY (including bootcamps and filming)																				
Per Permit (up to 3 days for same park/time booked)	\$	79.50	\$	79.50	\$	80.30	\$	81.09	\$	81.00	\$	81.00	\$	81.00	\$	81.00	\$	81.00	\$	81.00
Quarterly - 3 Month Period (same park and time repeated)	\$	153.25	\$	179.75	\$	181.55	\$	183.35	\$	206.75	\$	206.75	\$	206.75	\$	206.75	\$	206.75	\$	206.75
Yearly Jan 1 - Dec 31 inclusive	\$	247.50	\$	290.50	\$	293.41	\$	296.31	\$	296.25	\$	296.25	\$	296.25	\$	296.25	\$	296.25	\$	296.25
<i>Subject to a \$25 administration fee (per change) for changes to permit. Includes adjusting parks used, days or times requested. Commercial service permits limited to up to 3 park uses per week under a single permit of the same location/time repeated. Additional use and/or additional locations requires separate permit (and thus costs charged) to be issued. Sport events charged as per field rates identified separately.</i>																				

very few were increase from 2018-2018, so recommending a 2%

per table multiple table sections

ADDITIONAL CHARGES											
	Washrooms/Gate Key Deposit	\$	20.00	\$	20.00	\$	20.00	\$	50.00	50.00	166% increase but deposit insufficient to have keys returned -Deposit is refunded when key is returned
	Park Use/Access permit	\$		\$		\$	25.00	\$	25.00	NEW	
	Staff time per hour - event support or excessive cleanup	\$	47.00	\$	51.75	\$	52.27	\$	52.75	NEW	
	Park Permit cancellation fee (if cancelled with less than 3 business days)									NEW	
	TREES										
	Tree Replacement Fee/Schedule 1 Trees	\$	1,275.00	\$	1,275.00	NA		\$	1,350.00	1,350.00	slight increase to reflect actual costs (remove this line and replace with next)
	Schedule 1 Trees (planting and maintaining a Schedule 1 or replacement tree)							\$	1,350.00	\$	to replace "Tree replacement/Schedule 1 trees)
	Schedule 1 or Replacement tree (planting only)							\$	575.00	\$	new but administrative only, need separate line items
	Maintaining a Replacement tree (2-5 years)							\$	775.00	\$	new but administrative only, need separate line items
	FURNITURE DONATION										
	NEW Donation Bench (10 year term)	\$	2,920.00	\$	3,000.00		3,000.00	\$		\$	
	NEW Donation Picnic Table (10 year term)							\$	3,650.00	\$	NEW
	RENEWAL Bench (10 year term)							\$	1,500.00	\$	NEW
	RENEWAL Picnic Table (10 year term)							\$	2,150.00	\$	New

Cedar Hill Golf Course - Schedule C
2019 - 2020 Fees and Charges

Green Fees	Summer		Winter	
	2018-2019	2019-2020	2018-2019	2019-2020
(5 day advance booking)				
Weekday	Mon - Thursday	\$ 45.00	\$ 45.00	\$ 40.00
Weekend	Fri - Sun/Holidays	\$ 50.00	\$ 50.00	\$ 40.00
Twilight	Times vary (Winter - after 12 Noon)	\$ 40.00	\$ 29.00	\$ 29.00
Juniors		\$ 25.00	\$ 25.00	\$ 20.00
9 hole		\$ 29.00	\$ 29.00	\$ 21.50
13 hole		\$ 40.00	\$ 40.00	N/A
Super Twilight	Times vary (Summer only)	\$ 25.00	\$ 25.00	N/A
Footgolf	9 holes - adult	\$ 10.00	\$ 10.00	\$ 10.00
	9 holes - junior	\$ 10.00	\$ 10.00	\$ 10.00

Annual Passes	2018-2019	2019-2020
Weekday (Mon - Fri)	\$ 1,530.00	DELETE
(3 rounds / week, 55 summer, 45 winter, 5 day advance booking)		
Full	\$ 2,040.00	\$ 2,080.00
(3 rounds / week summer, 5 day advance booking, unlimited winter)		
Junior	\$ 250.00	\$ 250.00
12-18 yrs		

2% Increase

Note: additional rounds above the max of 3/week (summer full pass) or weekday pass limits are played at the 9 hole rate

Green Fee Savings Cards*	2018 - 2019			2019 - 2020	
	10X (10% discount)	25X (20% discount)	50X (30% discount)	10X (10% discount)	25X (20% discount)
Summer					
Weekday	Mon - Fri	\$ 405.00	\$ 900.00	\$ 405.00	\$ 900.00
Weekend	Sat/ Sun/Holidays	\$ 450.00	\$ 1,000.00	\$ 1,750.00	\$ 450.00
9 hole		\$ 261.00	\$ 580.00	\$ 1,015.00	\$ 261.00
13 hole					\$ 980.00
Twilight					
Winter					
Daily, anytime	10X (15% discount)	\$ 360.00		10X (15% discount)	\$ 360.00

Notes

- Savings card use allows the holder to take 1 guest per same day played. Cards are not transferable
- All Pass and Discount Card holders receive 10% off food purchases in the clubhouse by presenting their pass/card at time of purchase
- Food discounts do not apply to tournaments or booked events

All above prices include GST

Summer/Winter dates are determined by weather and playing conditions

Clubhouse Rentals

Golf Course Club House rental rates are negotiated based on type of event, length of event, and food and beverage spend.

General Rentals	Size (sq. ft)	Max Occupancy	Half Day	Full Day
Banquet Room Area	1242	64	\$275	\$550
Banquet Room & Lounge	1819	150	\$500	\$750
Activity Room	504	32	\$28 (hourly)	\$200

Weddings	Size (sq. ft)	Max Occupancy	Rental Rate
Banquet Room Area	1242	64	\$750
Banquet Room & Lounge	1819	120	\$1,000



The Corporation of the District of Saanich

Report

To: Parks, Trails and Recreation Advisory Committee
Healthy Saanich Advisory Committee

From: Kelli-Ann Armstrong, Senior Manager - Recreation

Date: 1/18/2019

Subject: January 2019 Monthly Report

RECOMMENDATION

That the Parks, Trails and Recreation and Healthy Saanich Advisory Committees receive this report as information.

PURPOSE

The purpose of this report is to provide the Committees with an overview of the previous month's Recreation Division activities.

DISCUSSION

Cedar Hill Recreation Centre

The 2019 Family Arts Festival will take place on Monday, February 18th. This annual community event hosts approximately 2000 participants and features a wide variety of visual and performing art based activities. Best of all, this event is free to all!

Gordon Head Recreation Centre

Aquatics: Our registration for once-a-week learn to swim programs has started off strong. Our contract with Pacific Coast Swimming (Lightning Fast Swim Series) has 92 registered. Our Red Cross preschool swim program has 383 registered and our Red Cross school age swim program has 509 registered. This means we have 984 children in our community, learning to swim and taking part in physical activity 30, 45 or 60 minutes a week. All these lessons result in 65 different schedules for swim instructors, each working between a 1 to 4.5 hour shift.

Preschool/School Age: Children enjoyed various activities such as swimming, crafts, outdoor nature walks, and baking at the Winter Holiday camp held at Gordon Head January 2 – 4th. The Swan Lake and Beaver Lake preschools had their winter celebration complete with a slideshow and potluck lunch for families to get together before the Winter Break. The Exploring Our World preschool celebrated winter with a play and concert for families. The preschool and school age programs ended the year with 796 children registered in various programs and lessons from September to December.

Accessible Pathway / Improvements to Feltham Road: Both Engineering and Parks have been busy during the wet season improving access on Feltham Rd and to Gordon Head Recreation Centre over the last couple of months. Planting and road/path painting will be completed in the spring. These improvements have made a big difference to improve accessibility for all people and ages.

G.R. Pearkes Recreation Centre

With a lot of hard work by our staff to transform the Green Arena, we launched a new initiative, Winter Wonderland, from Dec 21 -26, 2018. In partnership with many local businesses, the Green Arena was transformed into life sized indoor snow globe. We had 10 private rentals booking ice for their Christmas office party or their informal family-and-friends gathering, in addition to 12 extremely busy Everyone Welcome drop-in skate sessions. We will look to expand and add to the magic next Winter break, after completing an analysis of the success.

The maintenance team has been busy with our several holiday hockey tournaments and completing a major clean of the Saanich Neighbourhood Place (SNP) wing during their seasonal closure.

Adult Health and Fitness didn't slow down over the holidays, as many of our Fitness classes were at capacity right until the end of December. January is always a busy time of year; we have seen a rise in new clients for weight room orientations and a rise in personal training.

Saanich Commonwealth Place

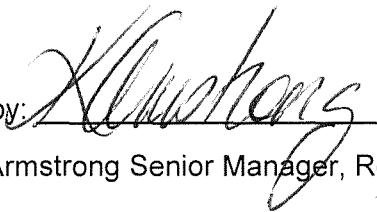
SCP has seen record numbers of patrons dropping into our programs throughout December and into January. While we typically see an upswing in January, the upswing in December was unexpected. During the week we are regularly exceeding 1700 visitors just using our drop in services. Many days we are seeing 500 – 700 patrons accessing the weight room. This pushes our facility well beyond capacity, rejuvenating our conversation on the need to convert mezzanine space into additional fitness space.

SCP continues to push along on the funding requests for the replacement of the High Performance Trust fund and agreement. The agreement is set to expire August 2019 with funding expiring end of 2019. Requests for funding are currently being reviewed at both the Federal and Provincial government levels.

SCP completed a rental valuation exercise looking at 3 key spaces - health services, café and PISE space. This valuation will help guide us in decisions regarding future leasing arrangements.

Staffing changes in the aquatics team is currently resulting in an understaffing situation. We are looking forward to filling our current vacancy as well as welcoming a new Programmer II in February to help fill the gaps and support this team with the heavy work load.

As typical this time of year, registered programs are full and waitlisted. We anticipate long line ups in February for our early registration for preschool programs. We continue to be challenged to find space for all the program demand.

Prepared by: 
Kelli-Ann Armstrong Senior Manager, Recreation

Approved by: 
Suzanne Samborski, Director, Parks & Recreation

THE CORPORATION OF THE DISTRICT OF SAANICH

REPORT TO: Parks, Trails & Recreation Committee

DATE: January 24, 2019

FROM: Eva Riccius, Senior Manager, Parks

SUBJECT: **Parks Division Update – January, 2019**

The following update is provided for the Parks, Trails & Recreation Committee:

Maintenance – EI-2 Maintenance is continuing to provide core services. Crews have been busy doing park clean up after the recent storms as well as cleaning off the sport courts and tennis courts for play.

Soccer season is now resuming after the winter closure and staff will be inspecting and lining the fields to establish whether the fields will be able to be opened due to extensive and constant rain over the past few weeks.

The Irrigation section has been completing some small instalations and changes to existing systems as well as doing valve replacements and upgrades. The parks refuse truck and staff continues to deal with high capacity and illegal dumping in parks. Homeless camp clean ups have slowed down, however are still continuing to be discovered. Those being found contain large amounts of garbage and debris. The Parks mechanic shop is busy with turf crew equipment doing servicing and repairs to start the 2019 season.

Construction* – EI-3-3 – The Construction Section has been working on the following major projects:

- 1 Layritz Park parking lot** – all major construction has been completed. Some water erosion related damage to unestablished landscaped areas such as drain swales and the rain garden are being repaired when weather permits.
- 2 Rosedale Park Playground Project** – playground, pathways and park furniture have been completed. Some landscape elements such as tree planting and general landscaping will be completed when weather permits.
- 3 Lambrick Accessibility Project** – all pathways and hardscape elements have been completed. Some general landscaping and other elements will be completed in upcoming weeks weather permitting.
- 4 Regina Park** – new gravel trail and numerous park improvements including drainage, gentle berms with boulders and large logs as well as wood chip mulch were added. New grass is now under establishment and some areas are fenced off to prevent damage.
- 5 South Valley Trail Wayfinding Signs Project** – has now commenced and will be completed in the upcoming weeks.
- 6 Quadrant 3 (north east) Trail Resurfacing Program** – will be starting and continuing in the next two months.

* more detailed information about the above projects are in the Projects, Planning and Design section of the update.

Horticulture – EI-2 – Horticulture staff have been busy over the last 3 months planting spring bulbs and mulching all of our seasonal display beds as well as doing fall pruning and mulching of shrub beds. The 2018 renovation program for neighbourhood traffic circles was completed leaving a number of cul de sac residents very pleased with their new plantings. We are in the process of completing assessments of all 450 plus sites to plan out the next several years of renovations.

Our most recent project was supporting Engineering with the planting of a new landscape at McKenzie and Ansell St.



We weed, prune and mulch our neighbourhood traffic circles on a biannual basis. This is one of the first tasks of the new year and is currently well underway.

Urban Forestry – EI-1-3 We continue to work with Engineering on plan designs, as they relate to trees for streetscape improvement projects.

Proactive boulevard tree pruning has begun, which this year encompasses the Quadra Cedar Hill Community Association area, and is expected to be completed by spring.

The Request for Service volume has stabilized over the past several weeks, with a majority of the incoming requests being related to trees affected by the recent windstorms.

Goward Road - boulevard tree windstorm clean up:



Natural Areas – EI-1-5



The Swan Creek restoration was a partnership with Peninsula Streams Society. The area has now been planted with over 30 native trees and 300 native shrubs and ferns. A mix of Red Alder, Western red Cedar, Saskatoon berry, Black hawthorn, Big leaf maple and River birch have given the Creekside an excellent layer of trees. Native shrubs include: Red osier dogwood, Nootka rose,

Salal, Ocean spray, Sword fern, Tall & Dull Oregon grape, Osa berry, Red flowering currant, Salmonberry, Hardhack, Snowberry, & Red huckleberry. The spawning gravel and pools, along with the stumps and boulders that were added for creek bank stability seem to be holding up to the intense rains so far this winter. Thanks to Peninsula Streams for their \$4200 contribution towards plant purchases.



The new viewing platform at the Colquitz fish fence has been a huge hit with youth and school groups. Many classes witnessed the volunteers counting fish during the salmon run this year. Crews will be making some minor repairs over the next week from damage caused by the heavy rains and creek flooding.



The Pulling Together Volunteers continue to be active in many parks and we continue to support them with pile pick-ups, mulching and invasive removal. Many youth and school groups are requesting work parties to help remove invasives with the Pulling Together Lead Stewards and Saanich staff. We have a great Garry Oak restoration site along the west side of Cedar Hill Park that Friends of Cedar Hill Park, Golf

Course staff, Pulling Together Volunteers, Parks staff, and Maria Montessori students have been working on over the past year. We hope to get the last bit of Blackberry roots removed and organize a planting work party for February 8th where all parties involved will be invited.

Most of the ~24 natural area restoration sites have been planted for the season with just a handful remaining. In total, approximately 1800 native shrubs and trees will be planted in those sites. Our planting density is about one per square metre



so we have restored just under 2000 square metres. These areas have been cleared by the great efforts of school/youth groups, staff and Pulling Together volunteers. Natural Areas staff worked with the Public Works Creeks & Waterways crew on two creek projects along Wray & O'Donnell creeks. We just completed staking the south side of Wray creek with Red osier dogwood and Willow stakes salvaged from Rithet's bog. O'Donnell will be staked once the water level subsides.



The very popular Upper Glendenning Trail restoration in Mount Douglas Park is looking great and holding up well to the heavy rains. The site where heavy erosion occurred several years ago now has trails along each side with a series of wood and rock stairs & cedar split rail fencing. A small versatile dumping machine brought up many dozen tonnes of crushed rock, boulders, soil, and pathway blend to reinforce the new trail. We will monitor it over the winter and make small adjustments to make sure that the water diversion

efforts are working well. The South Ridge Trail, that was restored a year ago, has seasoned well over the past year and is holding up to the heavy traffic.

The tree planting crew is well into the 2018/2019 winter planting program. There are about 250 trees remaining on the planting list. Staff are moving into the Gordon Head community. They still have Rosedale & Lambrick Parks to plant once the construction crews complete their work. Crews will be treating English Holly & Hawthorne trees in several parks over the next two months.

Projects, Planning and Design

Haro Woods Management Plan – Saanich Council approved the Haro Woods Park Management Plan on December 10, 2018. Parks will begin implementing the plan in 2019, including improving main trails, and installing way-finding signs.

Cedar Hill Park Management Plan—Staff continue to work on Phase 2 of the planning which entails meeting with the Stakeholder Working Group and writing the first draft of the Management Plan. It is expected that a DRAFT Plan will be ready for review by the broader community and PTR in the next few months.

Layritz Park Parking Lot Upgrade – The parking lot is open for use. There is still some minor work to be done which includes; a new custom gate and park sign, refurbished park map and interpretive sign, benches, and asphalt stamping and colouring.

South Valley Trail Wayfinding Signs – Wayfinding signs for the South Valley Trail are installed which guide trail users connect the Galloping Goose Regional Trail at Belgrave Road to the Colquitz River Centennial Trail just north of Chesterfield Road.

Lambrick Park Accessible Pathway – Walkways are complete and final painting, Tactile Warning Strip installation, and tree-planting will be completed when weather permits.

Bike Racks – New bike racks are planned for Ambassador Park, Hampton Park,

Beckwith Park, Vic Derman Park and Cadboro-Gyro Park to help encourage using alternate forms of transportation to these busy parks.

Cadboro-Gyro Park Tennis Courts – The tennis courts were closed permanently last fall due to unsafe playing surface conditions. Geotechnical work is being completed this month to understand the level of design and cost required to reconstruct.

Reynolds Park Playground Replacement – The playground at Reynolds Park has reached the end of its useable life and is scheduled to be upgraded this summer. An online survey is available to the public from January 14th to February 1st to gather feedback on the type of play equipment to be installed. This will help inform a playground concept which will then be posted for public review. Public participation feedback will conclude this April with construction anticipated for summer 2019.

Community Development Section

Park Ambassador in Mount Douglas Park Update:

The Park Ambassador project began in May of 2018 and the program ended up with 17 volunteers, including one family unit of 3 working through the summer. While the official end date was slated for the end of September, several volunteers expressed interest in continuing their duties for the rest of the winter. On October 1, 2018, Council approved the continuance of the project through the winter using the remaining unspent budget. Parks will approach Council in the spring of 2019 for a budget allocation to support the project on an ongoing basis.

Please note, we continue to actively recruiting Park Ambassador volunteers for the winter season. We have attached a poster in case you or someone you know might be interested in becoming a Mount Douglas Park Ambassador!

Park Ambassador

Volunteers Wanted
In Mount Douglas Park



Telephone

250-475-5522



Email

parks@saanich.ca

EDUCATE: Help other park users learn their role in protecting our parks.

ENHANCE: Your feedback as a Park Ambassador will be used to help enhance park management and user experience.

EXPLORE: Lace your boots and join our team of Park Ambassadors while roaming the trails and getting a breath of fresh air!

250 - 475 - 5522

parks@saanich.ca





The Corporation of the District of Saanich

Report

To: Parks, Trails and Recreation Advisory Committee
From: Cristina Caravaca, Community Services Manager
Date: January 24th, 2019
Subject: Report on Community Services Section

RECOMMENDATION

That the Parks, Trails and Recreation Advisory Committee receive this report as information.

PURPOSE

The purpose of this report is to provide the Committee with an overview of the previous month's Parks and Recreation - Community Services activities.

DISCUSSION

Community Services Updates by focus area:

Volunteer Services has been focusing on training staff at our Recreation Centres to be Champions for our citizen volunteers. We recognize the important role that volunteerism plays in the community and our New Volunteer Coordinator, Gaileen, is dedicated to supporting Rec Centres to make strategic use of volunteer time and skills.

Older Adult Services has also been focused on enhancing the services our staff can offer to aging patrons of our facilities. We coordinated with the Alzheimer's Society to provide education in the areas of Dementia and Alzheimer's disease. We have also acquired an age-simulator suit that will allow staff to experience specific conditions of aging such as arthritis, tremors or macular degeneration. The goal is to create a higher level of empathy and accommodation through these firsthand experiences.

After over two-decades of successful outreach, the **LIFE Financial Assistance Program** is undergoing a service impact review. Led by Dr. Neil Smith of Pacific Leadership Design, this review will assess the service model being employed across the GVAC partners and make recommendations for the future. Dr. Smith is the same expert who led the work of the Older Adult and Youth Services strategic planning.

Youth Services has completed the third year of initiatives related to the Youth Development Strategy and is scheduled to present a status update report to Council in February. As part of the strategic plan, they have kicked off a new Youth Arts Council for creative kids between the ages of 14-19.

Special Events has hosted several events in recent months, including the annual Remembrance Day Ceremony and an additional Memorial Avenue Rededication to honour the 100th Anniversary of Armistice. The rededication was co-produced with Saanich Parks who undertook a robust signage program including didactic panels as well as street toppers on Shelbourne. The annual, Deck the Halls-Winter Lights Festival on December 1st, was also held at Municipal Hall. The next community on our calendar will be Family Arts Festival on February 18th at Cedar Hill Art Centre.

In 2019, Community Services welcomes the **Community Arts** program back into the fold. Started as a CS program more than ten years ago, Community Arts has been based out of Cedar Hill Arts Centre and focused primarily on supporting facility-based programming for several years. This return will allow Brenda Weatherston, to shift her focus to a broader community application- although she will stay connected to key programs at Cedar Hill.

With the new Saanich Council inauguration, **Multicultural Services** had an opportunity to provide meaningful engagement with the Songhees nation by inviting singer and drummer, Christine Sam, to join the processional ceremony and offer a blessing on the event. Christine had also participated with the Rededication event weeks earlier, so this was a wonderful relationship-building opportunity. We look forward to more engagement in this area.

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